

## **CLEANING THE CLUBROOM AFTER USE**

### **All residents and/or groups using the clubroom are responsible for:**

- Returning all tables and chairs to their original position.
- Wiping off tables, chairs, counters, microwave, stove top, and oven (as appropriate)
- Sweeping the floors (wet Swifter, if necessary)
- Removing all food and beverages from the refrigerator and freezer
- Washing, drying, and returning to the appropriate cabinets; silverware, dishware, paper products, etc.
- Emptying trash and recycle bins to outside trash containers located in both clubhouses by the pool gate
- Dish towels, rags, and tablecloths, if used, should be taken home to be washed and returned within two days.

### **Sloan Clubroom:**

- Garbage disposal – Switch #1 is located under the sink.
- Hot water valve – Switch #2 is located under the sink.

### **Regency Hills clubroom:**

- The kitchen sink does NOT have a garbage disposal. Do not let food go down the drain.

### **Cleaning equipment:**

Sloan (closet in clubroom and under the sink)

Regency Hills (closet in clubroom and cabinet to the left of the sink)

Broom

Glass cleaner

Brush and pan

Sponge

Swifter – dry and wet

Paper towels

Dish detergent

Replacement Trash Bags

Revised 2025