

# Outline of [www.my-rap.net](http://www.my-rap.net)

Welcome everyone – I'm Todd Welsh and this is Bill McDowell. We are the editors of our community website [www.my-rap.net](http://www.my-rap.net).

Today we are going to show you how to access and navigate the community website and go over all it has to offer.

But first, for those of you that have brought your smart phones or tablets, let's get you connected to the clubhouse WIFI. Open your WIFI app and look for and select **RAPSLOAN** then enter the Password: **myrap199** (case sensitive). Let us know when you are connected.

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## 1. Purpose & Audience

1. My-rap.net is a resource of information Regency at Providence residents.
2. Provides news, governance information, community documents, and social resources.
3. Although the site does not require you to log on with a username and password, individual pages containing sensitive data are password protected by the password **my-rap** (case sensitive).

## 2. Main Content Sections

### 1. Homepage

- o Important community contact information
- o Schedule of HOA board meetings

### 2. RAP Sheet

- o Current monthly newsletter
- o Archive of previous newsletters back to 2006

### 3. Committees

- o Organized into key functional areas. Each includes links to Agenda, Meetings, Members, and Documents:
    1. o Board
    2. o ARC (Architectural Review Committee)
    3. o Communications
    4. o Facilities
    5. o Landscape
    6. o Ponds
    7. o RAAC (Reserve Analysis Advisory Committee)
    8. o Snow
    9. o Social
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#### **4. Directories & Contact Information**

- On-line directory of residents who have opted in
- RAP Directory Information Update and Directory Opt-In Form

#### **5. Forms**

- Architectural Review Committee (ARC) standards and applications.
- Landscaping opt out
- Clubhouse rental rules and forms

#### **6. Activities**

- Activity coordinators.
- Activity calendars
- Reservations:
  1. Tennis/Pickleball
  2. More emphasis on using the website for Event Reservations
    1. Live Music Events
    2. Holiday Decoration Contest
- Guides highlighting clubs, events, and social groups
  1. Sign-Ups and Voting
  2. Polls
    1. Travel Club
    2. Beer Club

#### **7. HOA Info - Annual meeting presentations with board updates and financial summaries**

- Governing documents
  1. Declaration
  2. HOA Rules
  3. Entry gate instructions
  4. Other useful information
    1. Night check
    2. Speaker Policy
    3. Trash Hauler
    4. Entry gates
    5. Roku TV
    6. Roofing Reserve Study
    7. Plot Plans
    8. Emergency Information

#### **8. AED Information - Operations and tutorials**

- Inspection Reports

### **Key Resources**

- 1. On-Line community directory**
  - 2. Activities Guide and Calendar** – comprehensive overview of resident activities.
  - 3. ARC Standards** – exterior home improvement rules and applications.
  - 4. Clubroom Rental Package** – rules and fees for facility use.
  - 5. Committee Meeting Agendas and Minutes** – summaries of ongoing projects and decisions.
  - 6. Annual Meeting Presentation** – board updates and elections.
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